Dear Mr./Mrs. Ezigbo Mazi / Odoziaku

We are concerned because	
O buuru anyi ihe mgbagwoju anya na	

was unhappy at school today and we were unable to discover why.

No n'obi ojoo taa n'ulo akwukwo ma anyi e nweghi ike I choputa ihe merenu.

Can I ask you to speak to him/her and, if possible, inform school of the reason.

E nwere m ike irio gi ka I kwuoro ya okwu, ma meekwa ka ndi ulo akwukwo a mara ihe mere?

Yours sincerely A bu m nke gi